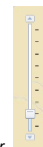


The “How to” Guide for the City of Franklin Web Map

Note: The My Government Services is supported on the following browsers: Microsoft IE 8/9, Mozilla Firefox 3.6/6, Google Chrome 13 and Apple Safari 5.1.

Basics:

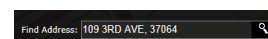
1. Moving around the map (Panning) – Click and hold anywhere on the map and slide towards desired area.
2. Zooming-in and out – Locate the slider bar on the top left corner of the map. Use the Upward arrow to zoom-in and the Downward arrow to zoom-out. Another way is to click and hold the small square button inside the slider and moving it up or down. Or you may simply use the scroll wheel on your mouse and the map will zoom-in and out where the cursor is hovering.




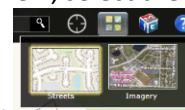
Zoom-in, Zoom-out Slider


Zooming-in may also be done by double clicking over your area of interest.



3. Addressing – to find an address enter the street address with zip code into the Find Address textbox, followed by the search button or Enter key.



4. Current Location – Using the Current Location Button,  will allow the map to locate you and pull up the Government Services for that area.
5. Change the Basemap – To toggle between Streets view and Imagery view, select the Switch

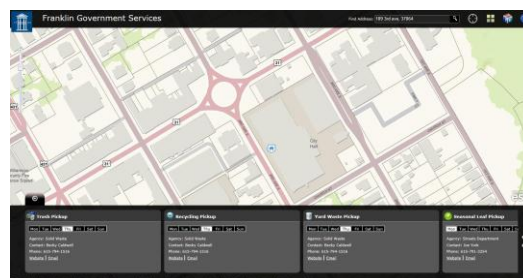


Basemap button,  and make a selection from its drop-down menu,

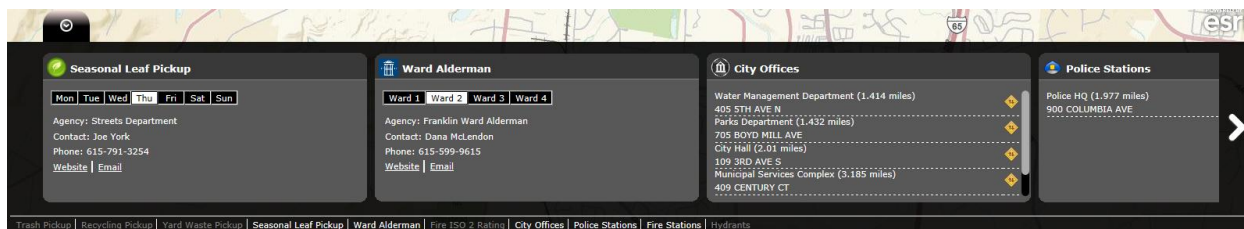
6. Sharing – To share your mapped area click the Share Map button, . This will allow you to share through Facebook, Twitter, or by Email.
7. Help – The Help button,  will send to the Online Help webpage.

Obtaining Government Service Information (GSI) for an Area:

1. This may be done in two different ways:
 - a. Single-click the area of interest. The map will automatically zoom-in and display the GSI bar on the bottom of the screen.
 - b. For a more accurate siting, enter an address in the Find Address text box and press Enter. This will also zoom-in automatically to the address and display the GSI bar on the bottom of the screen.

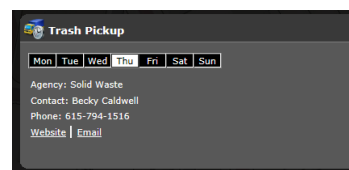


The GSI Bar:



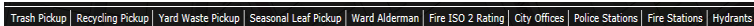
The GSI Bar is broken up into two levels:

1. Top Level – This level is broken down into subgroups for each service department. Each subgroup will have a Service Title, Day of Service, Agency, Contact, Phone Number, Website link, and Email link.

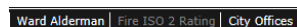


These subgroups may be scrolled through using the Right Directional arrow button, ➡.

2. Bottom Level – This level is composed of the Service Titles for each Agency. These titles act as short-cut links that will take you to a specific service once clicked.



- a. If a Service Title is grayed-out, that service is not available for the mapped location.



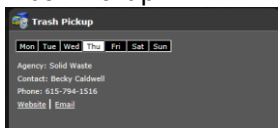
3. To hide the GSI bar click the Encircled-downward Arrow button at the top left of the GSI bar.



Example: 109 3rd Ave, 37064 (City Hall)

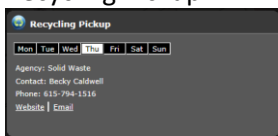
This address falls into an area that's has all GSI services available. This example with be a breakdown for each service subgroup.

1. Trash Pickup



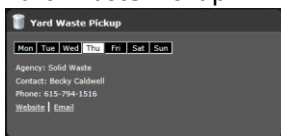
For this addressed area the Trash pickup day is Thursday, as highlighted in white.

2. Recycling Pickup



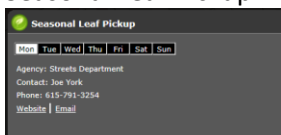
For this addressed area the Recycling pickup day is Thursday, as highlighted in white.

3. Yard Waste Pickup



For this addressed area the Yard Waste pickup day is Thursday, as highlighted in white.

4. Seasonal Leaf Pickup



For this addressed area the Seasonal Leaf pickup day is Monday, as highlighted in white.

5. Ward Alderman



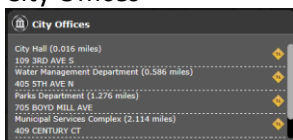
For this addressed area the Ward Alderman is Ward 4, as highlighted in white.

6. Fire ISO 2 Rating





For this addressed area the Fire ISO Rating is 2.

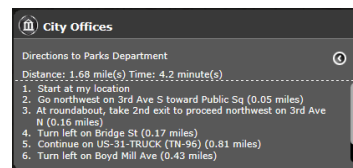
7. City Offices



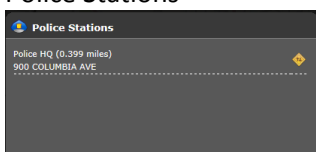
This subgroup presents a list of all city departments and their distances in miles from this addressed area.

To get directions to a certain department click on the direction button, . This will load a turn-by-turn list from the addressed point to the selected department. The map will also highlight the route. To hide the turn-by-turn list, click the Back Arrow button, .

- Example: City Hall to the Parks Department



8. Police Stations



This subgroup presents a list of all Police Stations and their distances in miles from this addressed area.

9. Fire Stations



This subgroup presents a list of all Fire Stations and their distances in miles from this addressed area.

10. Hydrants



This subgroup presents a list of, and up to, the six closest Fire Hydrants and their distances in miles from this addressed area. Clicking on a listed hydrant will display the hydrants on the map.

